



**Pioneer Archers  
Committee of Management Meeting  
22 October 2016**

Challis Primary School, Braemore Street, Armadale

**Meeting opened at 12:20**

**1. ATTENDANCE**

Alan Groom – President

Trevor Greenham – Treasurer/Recorder/Equipment Officer

Bodhi Greenham

Colin Taylor

Romio Taylor

John Penglase

Ethan Groom

Paul Groom – Vice President/Secretary

No Apologies

**2. CORRESPONDENCE IN**

- Various emails from AWA regarding upcoming shoots and events including AWA AGM and council meetings.
- Have received posters from DSR in the mail to hang up in our clubroom.

**3. CORRESPONDENCE OUT**

- Nil

**4. PRESIDENTS REPORT**

- Have made contact with Gosnells Archers after their fire to see if they need any help/assistance. Everything okay their end. Raised possibility of having a social shoot with the two clubs.
- Was not able to attend the AWA AGM.
- Everything tracking along fine.

**5. TREASURERS REPORT**

- Financial reports are attached to the minutes.
- Net income for the period was \$50.25. This is low due to the large outgoings in approx. \$300 in storage fees for the trailer and \$200 in new target frames.
- Balance sheet has gone down due to a \$1,700 depreciation of the old trailer.

**Acceptance of the Treasurer's report:**

MOVED: Trevor Greenham

SECONDED: Alan Groom

CARRIED

## 6. EQUIPMENT REPORT

- We now have 9 operating targets.
- Original 4 targets are at around 35,000 hits which is more than what Damage recommend, however we still have two new cores which will get us through the year.
- Older stands are going to need to be replaced. Cost is approx. \$100 per stand. Will look to do after the Christmas break.
- Have purchased another riser for a cost of \$85. We are running low on available bows for the come and try people to use after their training course is completed.
- ***Trevor Greenham moved a motion that the club purchase another five complete bows over the next four months. Seconded – Paul Groom. Motion Carried.***

## 7. INSTRUCTORS REPORT

- Four courses are scheduled for next year (March, May, August and October).
- March course already has seven people registered and May has two.
- The club will need another instructor for the latter half of 2017 as Trevor will be away.

## 8. RECORDERS REPORT

- Awaiting further card stock from Jacksons for club records. Records have been updated on the website.
- Plenty of medals in stock.

### **Acceptance of the reports:**

MOVED: Alan Groom

SECONDED: Bodhi Greenham

CARRIED

## 9. GENERAL BUSINESS

- Trevor has advised that Lumen Christi College has been in contact and are open to discussions for allowing Pioneer Archers to shoot at their grounds. Discussion around should we move closer to other clubs (Gosnells) and potentially lose our point of differentiation/catchment area? Benefit of moving is having permanent onsite storage so no need for trailer storage, makes it easier to setup and pack down.  
Trevor is going to try contacting John Wollaston School again about using their grounds.
- Colin raised the possibility of getting a banner created that we can hang on the fence while we are shooting to better promote the club. Also raised possibility of signage on the trailer, however whilst we are storing the trailer in open storage, it was agreed that we hold off on that due to potential risks around theft of equipment.
- Discussion around the club has got to where it is solely on membership fees and has not ever received a grant. Paul is going to send Alan the latest club development email from the City of Armadale which lists current available grants.

**Meeting Closed at 12:55**

**Pioneer Archers Inc.**  
**Profit & Loss**  
 July 1 through October 14, 2016

	Jul 1 - Oct 14, 16
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Membership</b>	
Affiliations	337.00
Club Membership	88.00
<b>Total Membership</b>	425.00
<b>Revenue</b>	
Club Equipment Hire	50.00
Revenue CnT	86.00
Revenue From Target Fees	237.00
Temporary Insurance	17.00
<b>Total Revenue</b>	390.00
<b>Sales</b>	25.00
<b>Social Club</b>	
Social Club Fees (TF)	48.00
<b>Total Social Club</b>	48.00
<b>Target Fees</b>	
Target Butt Replacement Program	480.00
Target Face Replacement Program	144.00
<b>Total Target Fees</b>	624.00
<b>Total Income</b>	1,512.00
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	26.10
<b>Total COGS</b>	26.10
<b>Gross Profit</b>	1,485.90
<b>Expense</b>	
Accountancy fees	40.00
<b>Affiliations Paid</b>	
Affiliations AA	150.00
Affiliations AWA	160.00
<b>Total Affiliations Paid</b>	310.00
Come N Try Maintenance	21.60
<b>Entertainment expenses</b>	
<b>Social Club - Morning Tea</b>	
Biscuits	29.45
Coffee	6.00
Sugar	1.00
<b>Total Social Club - Morning Tea</b>	36.45
<b>Total Entertainment expenses</b>	36.45
<b>General expenses</b>	
Target Stands	287.15
<b>Total General expenses</b>	287.15
Leasing charges	110.00
<b>Publicity</b>	
Domain Registration	89.75
<b>Total Publicity</b>	89.75
Registration fees	73.55
Repairs and Maintenance	3.95
Storage fees	419.90
<b>Trophies</b>	
Medals	49.50
<b>Total Trophies</b>	49.50
Waste disposal	3.80
<b>Total Expense</b>	1,445.65
<b>Net Ordinary Income</b>	40.25
<b>Net Income</b>	40.25

**Pioneer Archers Inc.**  
**Balance Sheet**  
 As of October 14, 2016

	Oct 14, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
ANZ Access Cheque Visa Debit	1,581.53
Petty Cash Box	60.15
<b>Total Chequing/Savings</b>	1,641.68
<b>Accounts Receivable</b>	
Trade receivables	-36.95
<b>Total Accounts Receivable</b>	-36.95
<b>Other Current Assets</b>	
<b>Equipment</b>	
Ground Equipment	504.91
<b>Total Equipment</b>	504.91
<b>Inventory Asset</b>	
Come N Try	1,912.42
Inventory Asset - Other	735.94
<b>Total Inventory Asset</b>	2,648.36
<b>Medal Stocks</b>	
Old Classification Inserts	18.75
Medal Stocks - Other	426.30
<b>Total Medal Stocks</b>	445.05
Petty cash imprest	0.08
Stock on Hand	351.59
<b>Target Faces</b>	
122cm Faces	465.40
80cm Target Face	160.65
<b>Total Target Faces</b>	626.05
Undeposited Funds	395.00
<b>Total Other Current Assets</b>	4,971.04
<b>Total Current Assets</b>	6,575.77
<b>Fixed Assets</b>	
<b>Furniture and Fittings</b>	2,718.92
<b>Motor Vehicles</b>	
Less accumulated depreciation	-1,794.00
Motor Vehicles - Other	5,716.97
<b>Total Motor Vehicles</b>	3,922.97
Office furniture/equipment	1,787.34
Target Butts	4,688.92
<b>Total Fixed Assets</b>	13,118.15
<b>Other Assets</b>	
Development Expenditure	150.10
<b>Total Other Assets</b>	150.10
<b>TOTAL ASSETS</b>	<b>19,844.02</b>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Trade creditors	298.44
<b>Total Accounts Payable</b>	298.44
<b>Total Current Liabilities</b>	298.44
<b>TOTAL LIABILITIES</b>	<b>298.44</b>
<b>NET ASSETS</b>	<b>19,545.58</b>

5:55 PM  
30-10-16  
Accrual Basis

**Pioneer Archers Inc.**  
**Balance Sheet**  
As of October 14, 2016

	<u>Oct 14, 16</u>
<b>EQUITY</b>	
Opening Bal Equity	-88.18
Retained Earnings	19,593.51
Net Income	40.25
<b>TOTAL EQUITY</b>	<u><u>19,545.58</u></u>