



**Pioneer Archers Inc.
Annual General Meeting
Saturday 10 September 2016**

Meeting opened at 12:15

Attendance

Trevor Greenham – President & Recorder
Ellen Greenham – A/Secretary &/Treasurer
Bodhi Greenham
Romio Taylor
Chris Impiazzi
Ambrose Howard
Ethan Groom
Paul Groom
Colin Talyor
John Penglase
Zane Green
Darren Green – Parent Visitor
Alan Groom
Kevin deRozario

Apologies

Glen Harris
Jazmyne deRozario
Tyson deRozario
Patricia Penglase

Acceptance of Previous Minutes

That the minutes from the AGM dated 13 September 2014 are a true and accurate record

MOVED: Chris Impiazzi

SECONDED: Bodhi Greenham

CARRIED

Business Arising from Minutes

There was no business arising

Accounts and Reports

Treasurer's Report

- Attached to the minutes of this meeting.
- The club is in a sound position in terms of assets and finances
- A query was raised regarding the nominated split of funds to affiliations; to Archery Australia (AA), Archery Western Australia (AWA) and 'other'. The treasurer believed this was a consequence of the initial set-up of the accounting program and



the input of some data prior to distinguishing between portions allocated to either AA or AWA. This would be checked and a response will be provided back to members.

Acceptance of Finance Reports subject to clarification on query

MOVED: Chris Impiazzi

SECONDED: John Penglase

CARRIED

Combined Verbal Report from President

- President -

The last two years for the club have been successful it has maintained a solid core membership. The club has also continued to expand hopefully it will continue. He thanked all the members both current and past for their support over the last five years.

- Instructor-

The format of the 'Come and Try' has been changed. After a period of not running these courses, the Come & Try have resumed, and rather than hold these as sessions separate from the club shoot, they now run concurrently. Of three (3) course scheduled for the remainder of the year, one (1) is currently running with two (2) beginners; the next has six (6) beginners booked in and the third has four (4) beginners booked in

- Recorder-

All the Club records are up to date, with only the August record cards outstanding for issue. The monthly recorder's report continues to be available on the Club website. Perfect and classification badges continue to be supplied to members for free at point of first achievement, and this practice remains cost neutral

- Equipment Officer-

The clubs target butts are meeting the current membership requirements and there are also two new Danage targets assembled waiting for frames to be built. These will be required by the time we move into the summer months with a higher demand on the Archery Lessons which result in more than one target being needed. We also have a number of cores available for refurbishment of the current targets. The cost of storage for the trailer, \$100.00 per month, will need to be monitored closely to ensure revenue at current levels will cover this. A sum of \$3.00 from the weekly target fee of \$10.00 will remain sufficient if there are ten (10) archers per week on the shooting line. The extra revenue from the Archery Lesson will also help offset the cost.

- Webmaster-

The Club domain name has just been renewed for a further period of five (5) years.

Acceptance Reports MOVED: Kevin deRozario

SECONDED: Paul Groom

CARRIED



- A question was asked regarding the reinstatement of the OZBow program. The link to this for the purpose of downloading the template certificate is currently non-functional. An email regarding this has been sent to AA, and the Club is waiting for a response

Election of Office Bearers

- All positions were spilled, and nominations tabled
- There were nomination forms submitted prior to the meeting for the positions of Treasurer and Recorder

Treasurer – Trevor Greenham, elected unopposed

Recorder – Trevor Greenham, elected unopposed

- Trevor Greenham also noted that he was more than happy to mentor any new potential candidate for either of these positions, consequent of a view to taking a break from official capacity in the future. Paul Groom indicated an interest in learning the processes for the position of recorder

As no other nomination form had been received in accordance with the rules Nominations were then taken from the floor for the remaining elected positions

President – Alan Groom, elected unopposed

Vice President – Paul Groom, elected unopposed

Secretary – Paul Groom, elected unopposed

AWA Delegate – Kevin deRozario, elected unopposed

- The outgoing President, Trevor Greenham, thanked everyone for their support over the last five (5) years.

Filling of Appointed Positions

Webmaster – Trevor Greenham

- This position requires an ability to work with HTML coding
- Paul Groom expressed an interest to help with this

Director of Shooting (DOS)

- The AA self-paced officials course, available online, was recommended to any member who would like to share this role

Coach and Instructor – Trevor Greenham

- Position requires accreditation as an Instructor



- It was noted that any Club member wishing to become an instructor can attend a course when it becomes available. The course and qualifying structure was briefly explained to members; the cost is \$100.00; and the Club will reimburse the cost back to the member upon qualification as an instructor.

Equipment Officer – This role can be shared amongst the membership

Junior Representative – Kevin deRozario

Social Club – This role can be shared amongst the membership.

Acceptance of 2017 Shooting Calendar

- The calendar is posted on the website

That the calendar for 2017 be accepted:

MOVED: Paul Groom

SECONDED: Trevor Greenham

CARRIED

General Business

- The incoming President suggested that it would be good to consider in the future the idea of inviting other clubs to come and shoot as a means of promoting collegiality and social interaction between clubs. It was also noted by a member that in the past there has been a practice of invitation to shoots, and a process of registering formally so as to allow for a restriction in the number of archers attending and therefore not placing too much pressure on the clubs equipment.
- Trevor Greenham proposed a revision to the club by-laws and membership types. A new Target fees structure is proposed under the revision.

That the by-laws be changed to reflect the changes proposed.

MOVED: Trevor Greenham

SECONDED: Paul Groom

CARRIED

- A question was asked regarding the option of shooting at alternate grounds. A letter has been written to John Wollaston Anglican Community School (JWACS) in Centre Road, Kelmscott, and the Club is waiting for a response. The purchase of the bigger trailer has solved the immediate issue but ultimately we will have to move if we want to explore every option for shooting; we will need a bigger venue. It is very cost effective at our current grounds, and JWACS would be ideal if we can get there. There was a question asked regarding whether Lumen Christi College in Martin were



an option as a future venue for the Club. All options can be considered however onsite storage at any future location was a major consideration in any relocation, Onsite storage at the current location was considered, in the form of a shipping container, but Local Government rules do not allow for this.

- Ellen Greenham noted that after the AGM she would be stepping back from the club after five years of assistance in various roles, and thanked everyone for their support and fellowship
- The President reminded everyone that the Club is now back to a 9.00am start time for the shoot, and can all members come early enough to help set up the field

No other general business

Meeting Closed at 13:20

Addendum 1:

Clarification on query on Treasures Report – Affiliations Other:

A check of the accounting software used by the club has been conducted and the explanation that was offered at the meeting was correct. Prior to the 2015-2016 financial year all affiliation paid were totalled in one group and the split between AWA and AA fees was not recorded. As a result of the continual yearly increase in fees by AWA, without any detailed justification, the setting in the program were changed to separate the amounts paid. The transactions in the program that contributed to the amount displayed in the “Affiliations Other” column have now been corrected and the amended financial report is attached to the minutes.

Addendum 2:

An oversight has occurred with the tabling of the minutes from the previous AGM. It was reported that there was no AGM in 2015, this is incorrect. The 2015 AGM did take place however the draft minutes had not been posted. The 2017 AGM will be required to approve the minutes from the 2015 and 2016 AGM. The 2015 AGM draft minutes have now been posted on the website. Despite the memories of those present, the 2014 AGM minutes have now been accepted twice, just to make sure we got it right.

Pioneer Archers Inc.
Profit & Loss
 July 2015 through June 2016

	Jul '15 - Jun 16
Ordinary Income/Expense	
Income	
Medals	
Sale of Medals	5.25
Total Medals	5.25
Membership	
Affiliations	1,227.00
Club Memebership	333.00
Total Membership	1,560.00
Revenue	
Donations	19.10
Revenue CnT	136.00
Revenue From Target Fees	1,146.00
Temporary Insurance	17.00
Total Revenue	1,318.10
Sales	40.00
Social Club	
Social Club Fees (TF)	199.50
Total Social Club	199.50
Target Fees	
Target Butt Replacement Program	1,995.00
Target Face Replacement Program	598.50
Total Target Fees	2,593.50
Tournaments	30.00
Total Income	5,746.35
Cost of Goods Sold	
Cost of Goods Sold	51.05
Total COGS	51.05
Gross Profit	5,695.30
Expense	
Accountancy fees	120.00
Administration costs	
PO Box Services	126.00
Total Administration costs	126.00
Affiliations Paid	
Affiliations AA	1,013.00
Affiliations AWA	1,026.00
Total Affiliations Paid	2,039.00
Entertainment expenses	
Fun Shoot & Bar-B-Que	152.70
Ice	42.50
Social Club - Morning Tea	
Biscuits	39.00
Coffee	7.50
Milk	4.70
Tea Bags	3.50
Total Social Club - Morning Tea	54.70
Total Entertainment expenses	249.90
General expenses	
Target Backing	216.00
General expenses - Other	0.00
Total General expenses	216.00
Postage	1.00
Printing and stationery	101.00
Registration fees	73.00
Tournament Entry Fees	165.00

Pioneer Archers Inc.
Profit & Loss
July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>
Trophies	
Medals	170.00
Movie Tickets	21.50
Total Trophies	<u>191.50</u>
Uniforms	
Shirts	18.15
Uniforms - Other	-21.15
Total Uniforms	<u>-3.00</u>
Total Expense	<u>3,279.40</u>
Net Ordinary Income	<u>2,415.90</u>
Net Income	<u><u>2,415.90</u></u>

Pioneer Archers Inc.
Balance Sheet
As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Chequing/Savings	
ANZ Access - Cheque Visa Debit	4,827.35
Petty Cash Box	79.95
Total Chequing/Savings	4,907.30
Accounts Receivable	
Trade receivables	-31.95
Total Accounts Receivable	-31.95
Other Current Assets	
Equipment	
Ground Equipment	444.91
Total Equipment	444.91
Inventory Asset	
Come N Try	1,912.42
Inventory Asset - Other	735.94
Total Inventory Asset	2,648.36
Medal Stocks	
Old Classification Inserts	18.75
Medal Stocks - Other	426.30
Total Medal Stocks	445.05
Petty cash imprest	0.08
Stock on Hand	377.69
Target Faces	
122cm Faces	465.40
80cm Target Face	160.65
Total Target Faces	626.05
Total Other Current Assets	4,542.14
Total Current Assets	9,417.49
Fixed Assets	
Furniture and Fittings	2,718.92
Motor Vehicles	2,300.00
Office furniture/equipment	1,787.34
Target Butts	4,688.92
Total Fixed Assets	11,495.18
Other Assets	
Development Expenditure	150.10
Total Other Assets	150.10
TOTAL ASSETS	21,062.77
LIABILITIES	
Current Liabilities	
Accounts Payable	
Trade creditors	173.44
Total Accounts Payable	173.44
Total Current Liabilities	173.44
TOTAL LIABILITIES	173.44
NET ASSETS	20,889.33
EQUITY	
Opening Bal Equity	-88.18
Retained Earnings	18,561.61
Net Income	2,415.90
TOTAL EQUITY	20,889.33