

**Pioneer Archers
Committee Meeting
25 May 2013**

Challis Primary School, Braemore Street Armadale

Meeting opened at 12:33

1. Attendance

Trevor Greenham – president
Paresh Bhana – vice president
Damayanty Bhana – treasurer
Ellen Greenham – secretary/recorder
Wayne Carkeek
Bodhi Greenham
Nimesh Bhana
Kevin de Rozario
Jazmyne de Rozario
Tyson de Rozario
Lois Smith

No Apologies

2. Acceptance of Previous Minutes

MOVED: Wayne Carkeek
SECONDED: Paresh Bhana
CARRIED

3. Business Arising

- There was no business arising from the previous minutes

4. Reports

TREASURER

- Financial statements are attached to the minutes
- Some of the categories in the finance programme have been reformatted to make the reports that are generated clearer to read in terms of tracking items
- Target fees are tracking with the projected need for upkeep and replacement of the various components the fees are allocated to fund
- Overall, the club is in a good financial position
- There is a medals order that remains outstanding for payment; the treasurer is waiting for the invoice from AWA

- There is a request for a portable urn and two (2) rubbish bins to be purchased

MOVED: Ellen Greenham

SECONDED: Wayne Carkeek

CARRIED

- The issue of purchasing a shed was also discussed, and if approval is given by the school from whom the grounds are being leased, and based on the current level of funds held by the club, an application for funding will be made to assist in purchase

Acceptance of the Treasurer's report:

MOVED: Trevor Greenham

SECONDED: Damayanty Bhana

CARRIED

PRESIDENT

- The club is running well, and there are no outstanding or significant issues at this time
- The trial target butt is on the way, with delivery to be confirmed
- AWA has been contacted, via email, with a request that Kevin de Rozario be accredited as a QRE supervisor

RECORDER

- Club records are up to date
- New card for printing the club records is to be purchased
- Still waiting for notification regarding when the new classification medals will be available.
- The FITA and Australian stars for the Benara FITA Star tournament have been received by AWA and are being prepared for delivery to clubs

EQUIPMENT

- The target butt tracker that is generated by the recorder's programme is attached to the minutes. This gives an indication of target usage and provides for the forward planning of replacement of centres and buttresses
- There is enough equipment help by the club to accommodate the 'Come and Try' sessions
- The club is still keeping a limit on the numbers of attendance for the 'Come and Try' in order to assure quality of the coaching that an attendee receives
- The club is translating approximately 50% of the 'Come and Try' participants into affiliated club members
- The Cartel metal riser has been privately purchased so that it can be on site as an example of the next level up from a beginner's bow that a new archer may wish to consider when choosing equipment for purchase

- The new intake for the 'Come and Try' will be in early June, and then no further new applicants will be taken until August. This will allow time for the current new archers to consolidate their shooting with assistance from the Instructor. The club is also holding its next match play on the first weekend of August and its first Anniversary FITA the following weekend. Both of these events will be all day events, and therefore the 'Come and Try' sessions will not be held on these weekends
- The value of the on-hand stock of miscellaneous archery equipment and items for sale is approximately \$250.00. This is provided as a service to new archers in particular, allowing them to purchase archery equipment on site rather than trying to source it from elsewhere
- The club has purchased a roll of B50 to make strings for the beginner's bows

5. General Business

- There was no general business

Meeting Closed at 13:02

**Action List
Item**

Person Responsible

Wind flags for Target butts

Ellen Greenham

Pioneer Archers Inc.
Profit & Loss
 July 1, 2012 through May 21, 2013

	Jul 1, '12 - May 21, 13
Ordinary Income/Expense	
Income	
Club Equipment	234.50
Medals	
Sale of Medals	129.75
Total Medals	129.75
Membership	
Affiliations	2,385.00
Club Memebership	1,210.00
Total Membership	3,595.00
Professional fees	100.00
Revenue	
Donations	1.20
Fleching & Arrow Assembly	15.85
Revenue CnT	336.00
Revenue From Target Fees	947.00
Temporary Insurance	58.00
Total Revenue	1,358.05
Sales	971.05
Social Club	
Social Club Fees (TF)	168.75
Total Social Club	168.75
Target Fees	
Target Butt Replacement Program	1,700.00
Target Face Replacement Program	504.00
Total Target Fees	2,204.00
Tournaments	259.00
Uniform Purchases	35.00
Total Income	9,055.10
Cost of Goods Sold	
Cost of Goods Sold	1,272.87
Stock	38.95
Total COGS	1,311.82
Gross Profit	7,743.28
Expense	
Accountancy fees	110.00
Administration costs	
PO Box Services	99.00
Total Administration costs	99.00
Affiliations Paid	2,385.00
Club Funded Medals	43.50
Come N Try Maintainence	93.74
Delivery costs	92.10
Entertainment expenses	
Social Club - Morning Tea	28.30
Entertainment expenses - Other	13.40
Total Entertainment expenses	41.70
Freight and cartage	8.27
General expenses	
Record Cards	22.95
Target Butt Cores	639.97
Target Faces	176.10
General expenses - Other	0.00
Total General expenses	839.02
Leasing charges	110.00
Postage	36.00
Registration fees	100.00
Tournament Entry Fees	249.00

9:54 AM
19/05/13
Accrual Basis

Pioneer Archers Inc.
Profit & Loss
July 1, 2012 through May 21, 2013

	<u>Jul 1, '12 - May 21, 13</u>
Uniforms	
Shirts	0.00
Uniforms - Other	<u>1.50</u>
Total Uniforms	<u>1.50</u>
Total Expense	<u>4,208.83</u>
Net Ordinary Income	<u>3,534.45</u>
Net Income	<u><u>3,534.45</u></u>

Pioneer Archers Inc.
Balance Sheet
As of May 21, 2013

	<u>May 21, 13</u>
ASSETS	
Current Assets	
Chequing/Savings	
ANZ Access Cheque Visa Debit	1,571.35
Petty Cash Box	70.00
Total Chequing/Savings	<u>1,641.35</u>
Other Current Assets	
Equipment	
Ground Equipment	279.23
Total Equipment	<u>279.23</u>
Inventory Asset	2,069.04
Petty cash imprest	0.08
Total Other Current Assets	<u>2,348.35</u>
Total Current Assets	3,989.70
Fixed Assets	
Furniture and Fittings	498.20
Target Butts	1,805.68
Total Fixed Assets	<u>2,303.88</u>
TOTAL ASSETS	<u>6,293.58</u>
LIABILITIES	
Current Liabilities	
Accounts Payable	
Trade creditors	709.00
Total Accounts Payable	<u>709.00</u>
Total Current Liabilities	709.00
Long Term Liabilities	
NCL Loans - unsecured	2,105.68
Total Long Term Liabilities	<u>2,105.68</u>
TOTAL LIABILITIES	<u>2,814.68</u>
NET ASSETS	<u>3,478.90</u>
EQUITY	
Retained Earnings	-55.55
Net Income	3,534.45
TOTAL EQUITY	<u>3,478.90</u>

Target Butt Information Report

	Target No	Zone 1 x, 10, 9 & 8	Zone 2 7, 6, 5 & 4	Zone 3 3, 2 & 1	Total Hits	Status	Age - Months
Club (Danage)	1	4461	2290	716	7991	Core Rotated-2019	11
Club (Danage)	2	3742	2182	714	6727	Core Rotated -3645	11
Club (Danage)	3	1995	1815	570	6923	Soft Core Replacement	11
T&E G (Danage 3-XHD)	4	3656	2599	917	9889	Core Moved Horizontally	16
Club (Chinese - Donated)	5	913	443	159	1527		11
	6						
	7						
	8						
	9						
	10						

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