



**Pioneer Archers
Committee Meeting
20 April 2013**

Challis Primary School, Braemore Street Armadale

Meeting opened at 13:03

1. Attendance

Trevor Greenham – President
Paresh Bhana – Vice President
Damayanty Bhana – Treasurer
Ellen Greenham – Secretary/Recorder
Wayne Carkeek
Bodhi Greenham
Nimesh Bhana
Mike Smith
Rick Weston

No Apologies

2. Acceptance of Previous Minutes

MOVED: Paresh Bhana

SECONDED: Wayne Carkeek

The minutes of the meeting held 16 February 2013 are true and correct.

CARRIED

3. Business Arising

- The printing of score sheets for the club has been sourced
- Wind indicator flags for targets are still to be made, this will be done once the target stands have been modified

4. Reports

TREASURER

- To allow members access to financial reports prior to meetings, the reports are posted on the club website prior to committee and general meetings; in the governance section, under draft minutes and notices section
- Current financial reports are attached to these minutes
- Target fees are tracking well for providing adequate funds for target buttress and target face replacements
- There are a number of items within the assets ready for refurbishments and upkeep of club equipment

- There is an upcoming need for putting a medals order in with AWA
- Overall, the financial position of Pioneer Archers remains positive

Acceptance of the Treasurer's report:

MOVED: Trevor Greenham

SECONDED: Bodhi Greenham

The Treasures report is accepted as presented.

CARRIED

PRESIDENT

- There is a need for the club to consider expenditure on providing more shelter from the sun and inclement weather. BCF are currently advertising Pavilion Gazebos, sized as 6m x 3m, at a cost of \$399.00 (regular retail \$499.00). It is suggested that the club purchase one for use as a seating and tea area, and that the current shades can then be used as equipment areas.

The recommendation is to purchase one of the large gazebos

MOVED: Trevor Greenham

SECONDED: Paresh Bhana

The President is authorised to purchase a Pavilion Gazebo to the value of \$400.00

CARRIED

- A small medals order will be required to replenish stocks. Given the opportunity for members as new archers to achieve medals in a number of the club PA rounds, there is also a need to carry a good supply of inserts for the shorter distances.

Approval to put in medals order for approximately \$150.00

MOVED: Trevor Greenham

SECONDED: Paresh Bhana

The recorder is authorised to place a Medals Order with Archery WA to the value of \$150.00

CARRIED

- A number of items of basic archery equipment have been purchased for on-selling to new and beginning archers. This is a way in which the club can continue to offer good service by value adding to its members and to archers who are new into the sport and may not be sure where or how to access these basic items

RECORDER

- Club records are up to date
- State records have been submitted for March

- Still waiting for notification regarding when the new classification medals will be available.

EQUIPMENT

- One target butt has had its centre core replaced with a soft core for the particular use of compound archers, and appears at this stage to be hold up well
- A second target butt's centre has been turned, and a third target butt's centre is ready to be turned.
- There are an additional two (2) new centres currently held within the club's assets
- In approximately two (2) weeks' time, a new EVA target butt will be delivered as a donation to the club for the purpose of trialling the product. The cost of these target butts will be comparable with the Damage that are currently in used, and readily available through a local supplier
- There are plenty of new target faces held in the club's assets
- The backing that the club is using on the target faces is working well and it is doubling the normal life of the large faces.
- The supply of target faces being used for the Come N Try sessions are going well.

5. General Business

- Personal equipment that members wish to sell can be photographed and advertised on the club website

Meeting Closed at 13:29

Action List

Item	Person Responsible
Wind flags for Target butts	Ellen Greenham

Pioneer Archers Inc.
Profit & Loss
 July 1, 2012 through April 18, 2013

	Jul 1, '12 - Apr 18, 13
Ordinary Income/Expense	
Income	
Club Equipment	234.50
Medals	
Sale of Medals	47.25
Medals - Other	82.50
Total Medals	129.75
Membership	
Affiliations	1,945.00
Foundation Membership Fee	1,080.00
Total Membership	3,025.00
Other revenue	
Donations	0.20
Other revenue - Other	14.93
Total Other revenue	15.13
Professional fees	100.00
Revenue	997.00
Sales	800.07
Social Club	
Target Social Club Fees	132.75
Total Social Club	132.75
Target Fees	
Target Butt Replacement Program	1,340.00
Target Face Replacement Program	396.00
Total Target Fees	1,736.00
Temporary Insurance	44.00
Tournaments	244.00
Uniform Purchases	35.00
Total Income	7,493.20
Cost of Goods Sold	
Cost of Goods Sold	1,155.02
Stock	39.06
Total COGS	1,194.08
Gross Profit	6,299.12
Expense	
Accountancy fees	90.00
Administration costs	
PO Box Services	99.00
Total Administration costs	99.00
Affiliations Paid	1,675.00
Club Funded Medals	38.00
Delivery costs	104.10
Entertainment expenses	
Social Club - Morning Tea	17.45
Entertainment expenses - Other	13.40
Total Entertainment expenses	30.85
Freight and cartage	8.27
General expenses	
Record Cards	22.95
Target Butt Cores	639.97
Target Faces	176.10
General expenses - Other	0.00
Total General expenses	839.02
Leasing charges	110.00
Postage	6.00
Registration fees	100.00
Tournament Entry Fees	194.00

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18/04/13
Accrual Basis

Pioneer Archers Inc.
Profit & Loss
July 1, 2012 through April 18, 2013

	<u>Jul 1, '12 - Apr 18, 13</u>
Uniforms	
Shirts	0.00
Uniforms - Other	<u>1.50</u>
Total Uniforms	<u>1.50</u>
Total Expense	<u>3,295.74</u>
Net Ordinary Income	<u>3,003.38</u>
Net Income	<u><u>3,003.38</u></u>

Pioneer Archers Inc.
Balance Sheet
 As of April 18, 2013

	Apr 18, 13
ASSETS	
Current Assets	
Chequing/Savings	
ANZ Access Cheque Visa Debit	1,273.18
Petty Cash Box	70.00
Total Chequing/Savings	1,343.18
Accounts Receivable	
Trade receivables	260.00
Total Accounts Receivable	260.00
Other Current Assets	
Equipment	
Ground Equipment	15.00
Total Equipment	15.00
Inventory Asset	2,512.47
Petty cash imprest	0.08
Total Other Current Assets	2,527.55
Total Current Assets	4,130.73
Fixed Assets	
Furniture and Fittings	18.50
Target Butts	1,805.68
Total Fixed Assets	1,824.18
TOTAL ASSETS	5,954.91
LIABILITIES	
Current Liabilities	
Accounts Payable	
Trade creditors	231.40
Total Accounts Payable	231.40
Total Current Liabilities	231.40
Long Term Liabilities	
NCL Loans - unsecured	2,105.68
Total Long Term Liabilities	2,105.68
TOTAL LIABILITIES	2,337.08
NET ASSETS	3,617.83
EQUITY	
Opening Bal Equity	670.00
Retained Earnings	-55.55
Net Income	3,003.38
TOTAL EQUITY	3,617.83