



Pioneer Archers Inc.

Title:	Policy & Procedures Manual		
Subject:	By Laws		
Responsibility:	Committee of Management		
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By-Laws

By-Laws and Procedures Manual 102

The By-Laws of the association will be divided into two (2) Parts. Part 1 of the By-Laws are those made under Rule 26(2) which are determined exclusively by the member of the association. Part II of the By-Laws, are those that are made under Rule 26(1) by the Committee of Management.

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Part I – Association By-Laws

100. Membership

- a. For the purpose of this by-law an ‘active participant’ is a person who engages in the sport of archery more than four (4) times in a calendar year and is fully affiliated.

The association allows for the following classes of membership as provided for under Rule 5 (1)(c);

- i. *Seniors Member* -
This is a person who has attained the age of 60 years and is an active participant in the sport of archery;
- ii. *Intermediate Member* -
This is a person who is between the ages of 18 and 59 years and is an active participant in the sport of archery;
- iii. *Junior Member* -
This is a person who is under the age of 18 years and is an active participant in the sport of archery;
- iv. *Associate Member (Non-Shooting)* -
This is a person who does not participate in the sport of archery and wishes to volunteer their time in the administration and coordination of archery events;
- v. *Honorary Member (Non-Shooting)*
Being a person who does not participate in the sport of archery nor do they volunteer their time in the administration of the sport. However they have contributed to the promotion and development of the association or have been appointed under Rule 19 (2) to represent a body corporate.
- vi. *Life Member* -
This is a member who has had the honour of having ‘life membership’ bestowed upon them at an Annual General Meeting of the members, for their contribution towards the development and advancement of the association;
- vii. *Temporary Member* -
This is a person who on invitation or application participates in an archery event and is not a member of the association. They are limited to the participation in four (4) archery events of the association in any calendar year;
- viii. *Come and Try Member* -
Is a person who engages in a 12 week instructional course in the sport of archery and that is conducted by the association.
- ix. *Social/Casual Member*-
This is a person who is not fully affiliated but has *Associate Membership (iv)* and does not participate in any State or National Tournaments and is not entitled to any of the awards that a full affiliated member has entitlement too including but not limited to, All Gold and Perfect Awards, Classification Awards, Records.

- b. The payment of the annual subscription fees under Rule 7 of the association applies to the following classes of membership identified in By-law 100(a); -(i), (ii), (iii) and (iv).
- c. The amount of the annual subscription fee will be displayed on the association's website and a copy will be provided to each person who applies under Rule 5 of the association.

101. Uniform

- a. The Club uniform will consist of the following items;
 - i. A shirt that is of a style or cut suitable for the sport of archery and of a colour or colours that has been agreed upon by the members. All garments must have sleeves, either short or long depending on the member's preference.
 - ii. Garments for the lower body must be of a style suitable for the sport of archery.
- b. The upper garment is to have the club logo embroidered on the chest and the club's website address across the back.
- c. Members may choose to have the name that they are most commonly referred to, embroidered on the chest opposite the logo. Such name must not be offensive or demeaning in nature and offend community standards.

102. Voting Powers of Members

- a. As provided for in Rule 19 the voting rights of members shall be determined in the following manner;
 - i. Full voting rights will be provided to the class of members identified under By-Law 100 (a) (i), (ii), (iii) and (vi);
 - ii. Voting rights on matters of association administration, that are not related to the governance and control of shooting members, will be provided to the class of members identified under By-Law 100 (a)(iv), (v)
 - iii. No voting rights will be granted to the class of members identified under By-Law 100 (a), (vii), (viii) and (ix).

103. Recognition of Achievements

- a. Fully Affiliated Members of the association will receive, at no cost to the archer and subject to sub-rules (b) and (c), the following achievement awards and badges:
 - i. Perfects – the first time that the member shoots an all gold or perfect ten (60) and it is shot during a recognised round, provided that the round is part of an advertised club event and the round has been completed in accordance to the rules.
 - ii. Classifications – The first time the archer achieves a classification level in accordance with the Archery Australia rules is each of the disciplines recognised under those rules.

1. Then upon achieving each higher classification in the same discipline for the first time, and;
 2. A member who is new to the association is entitled to the classification award for the level they first achieve in accordance to the Archery Australia Rules. The classification awards that are lower than the level first achieved must be purchased by the member.
- b. A member of the association who has participated in the sport of archery previously or with another association must provide to the club recorder an itemised list of all perfects and classification levels achieved. They will only be awarded new achievements in accordance to these rules.
- c. The following levels of classification and perfect awards will be provided to the members of the association;
- i. Junior Members
All Classification levels and all perfects shot at a distances that is in any round shot at the association.
 - ii. Senior and Intermediate members
All Classification levels that can be obtained within these rules, and all perfects shot at distances that are permitted in rounds recognised in Schedule 9A of the Archery Australia Rules

PART II – Committee of Management By-Laws

200. Payment Date for Subscriptions

- a. The date that a member is to pay their annual subscription fee will be the same date that they became a registered affiliate of Archery WA and Archery Australia.

201. Target Fees

- a. Target fees as determined by the committee of management, provided for in Rule 26 (1)(d) will be applied to the members based on the membership category. A separate fee will apply to the following groups:

- i. Senior Members and Life Members;
- ii. Intermediate Members;
- iii. Junior Members;
- iv. Temporary Members;
- v. Come & Try Members;
- vi. Social/Casual Members:

Note: The fees may be identical for each group this is entirely at the discretion of the Committee of Management.

- b. The fee is payable for the scheduled archery event advertised in the club calendar before the commencement of shooting. The fee will cover the archer to shoot for the whole day or as otherwise allowed for under these by-Laws

202. Ex-Officio Positions

- a. The Committee of Management can appoint members to the position nominated under this by-law for the purpose of promoting the objectives of the association. Any member appointed to such a person must first indicate to the Committee of Management their willingness to undertake the role.
- b. If the position requires a particular level of skill, competency or statutory requirement to undertake the functions of the position, the Committee of Management reserves the right to request evidence to satisfy those requirements before accepting a member's nomination.
- c. Once appointed, the member will be able to attend all management meetings and actively participate in the management of the association, except for the moving, seconding and voting on any resolutions and any other issues that are before the committee.
- d. Members who undertake the nominated roles will be required to report to the committee of management, on the activities performed, at such time and frequency as determined by the committee.
- e. The position are as follows:
 - i. Webmaster
 - ii. Director of Shooting (Multiple positions)
 - iii. Coach/Instructor
 - iv. Equipment Officers
 - v. Junior Representative
 - vi. Social Club Committee

203. Shooting Rules

- a. All practice shooting is to cease sixty (60) minutes before the advertised start time of the programmed shoot.
- b. Mobile phones are to be switched to vibrate or silent during any shooting event.

204. Dress Standards

- a. If a club uniform has been purchased then it must be worn at events where the member has entered the event through the association.
- b. At events that are external to the association (Interclub, State & National) an association member who is participating is not permitted to wear jeans with the club shirt.
- c. Sponsorship logos/company names are permitted to be placed on the uniform, subject to the approval of the Committee of Management and any rules set by the governing bodies, provided that it does not obstruct the view of the club web address and may only be placed on the rear of the uniform or on the sleeve.
- d. Club members are required to obtain a club uniform within six (6) months of becoming a member of the association.

Notes

This is a compilation table of Document 102 and includes the amendments made to the document by the Committee of Management. This table does not form part of the document.

Compilation table

Date	Version	Clauses Amended	Details and Comments
13/07/2013	1.0	All	New Document
10/09/2016	1.1	100,102 & 201	Provision of Social/Casual Member