

**Pioneer Archers  
Committee Meeting  
13 July 2013**

Challis Primary School, Braemore Street Armadale



**Meeting opened at 12:19**

**1. Attendance**

Trevor Greenham – president  
Paresh Bhana – vice president  
Damayanty Bhana – treasurer  
Ellen Greenham – secretary/recorder  
Wayne Carkeek  
Rick Weston  
Bodhi Greenham  
Nimesh Bhana

No Apologies

**2. Acceptance of Previous Minutes**

MOVED: Paresh Bhana  
SECONDED: Wayne Carkeek  
CARRIED

**3. Business Arising**

- There was no business arising from the previous minutes

**4. Reports**

**TREASURER**

- Financial statements are attached to the minutes
- The only outstanding club set-up costs that remains is a \$2000.00 unsecured loan for the purchase of targets
- A bulk order of target faces has been made at a cost of \$500.00. This includes fifty (50) large faces and fifty (50) small faces. This order is projected to last for approximately one (1) year; based upon a previous order of twenty (20) large and twenty-five (25) small target faces lasting one year with a smaller membership and membership numbers now increasing
- A decision need to be made regarding the purchase of another target buttress. Five (5) are sufficient at present, and the club has two (2) new replacement centres and one centre that has only taken 2000 arrows. Rotation has just been done on one target, and overall they appear to be handling the current rate of usage.
- The purchase of more buttresses needs to be balanced with the issue of space on the trailer and with the need for a storage shed

- By modifying the stands, an additional two (2) targets can be carried in the trailer.
- Without the purchase of a sixth target buttress, the upcoming Nag Cup ranking round will have to be shot as a 360 rather than 720 round due to the current number of targets and the varying distances required by members for shooting at this event
- If a new buttress is purchased in order to allow for a 720 ranking round in the Nag Cup, and it delivered in time, a busy bee will need to be held on Sunday 21 July to modify all target stands and to build a stand for the new buttress.

**Resolution:** That a new Denage target buttress be purchased.

MOVED: Wayne Carkeek

SECONDED: Paresh Bhana

CARRIED

**Acceptance of the Treasurer's report:**

MOVED: Trevor Greenham

SECONDED: Damayanty Bhana

CARRIED

EQUIPMENT

- Discussions will be held with the school relating to locating a storage shed on site for all equipment other than bows

COACHING

- The club will need to remain mindful of the future needs for another duly qualified Instructor; this will allow for the sharing of ongoing coaching for the afternoon sessions
- The next intake of beginners for the "Come and Try" sessions will commence on 18 August; this session is now booked out with five (5) registrations
- The final intake of beginners for 2013 is scheduled to commence on 28 September, with one (1) registration already noted. There is also one beginner registered for the first intake for 2014, scheduled to commence on 8 February
- The use of club equipment for the "Come and Try" sessions was initially set at four (4) weeks, this has now been increased to a period of six (6) weeks
- The club is retaining 64% of participants from the "Come and Try" sessions as affiliated members
- These sessions are generating additional income for the purchase of club assets
- There remains an ongoing need to maintain a balance between the intake of members and available assets

PRESIDENT

- The logistics of how to run the Nag Cup have been iterated within the Treasurer's Report
- The Anniversary FITA will be promoted as an annual event, and this year is scheduled for Sunday 11 August in the calendar, with a start time of 10:00am. This

event marks the anniversary of the first official shoot on club grounds, with a future vision of becoming an official FITA tournament.

- Archers will be required to shoot their nominated FITA distances; so a Sunday scheduling allows for archers in the club who are not yet out to distance, will still have the opportunity for a weekly shoot
- A flyer will be issued with details of the Anniversary FITA: run as a tournament; target allocations; tournament rules; and entry form

**RECORDER**

- Club records are up to date
- All outstanding State Records have been forwarded to the State Recorder.
- We are still waiting for the reissue of some State Record cards that contained spelling errors
- There has been conflicting information presented with respect to the status of claims for FITA Stars and Australian Stars from the Benara FITA. This issue will be taken up at the AWA Council meeting to be held Monday 15 July
- Some of the new classification medals have now been awarded within the club, with the balance to be processed upon receipt of a further medals order

**Acceptance of reports:**

MOVED: Wayne Carkeek

SECONDED: Rick Weston

CARRIED

**5. General Business**

- To date, the club has not had any by-laws in place. These have now been drafted and posted on the website as draft documents in the “Officials” section. There are two groups of by-laws: those that are determined by the committee of management and those that are determined by the general membership. The President read through all of the draft by-laws, and the consensus was that acceptance of these could be dealt with at the meeting, with one amendment to be made related to advertising of sponsorship on club uniforms.

**Acceptance of by-laws**

MOVED: Paresh Bhana

SECONDED: Rick Weston

CARRIED

- No other general business

**Meeting Closed at 13:09**

**Action List  
Item**

**Person Responsible**

Wind flags for Target butts

Ellen Greenham

**Pioneer Archers Inc.**  
**Balance Sheet**  
As of June 30, 2013

	Jun 30, 13
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
ANZ Access Cheque Visa Debit	1,202.43
Petty Cash Box	70.00
<b>Total Chequing/Savings</b>	1,272.43
<b>Accounts Receivable</b>	
Trade receivables	11.50
<b>Total Accounts Receivable</b>	11.50
<b>Other Current Assets</b>	
<b>Equipment</b>	
Ground Equipment	279.23
<b>Total Equipment</b>	279.23
Inventory Asset	3,043.77
Petty cash imprest	0.08
Undeposited Funds	166.50
<b>Total Other Current Assets</b>	3,489.58
<b>Total Current Assets</b>	4,773.51
<b>Fixed Assets</b>	
Furniture and Fittings	709.96
Target Butts	1,805.68
<b>Total Fixed Assets</b>	2,515.64
<b>TOTAL ASSETS</b>	<b>7,289.15</b>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Trade creditors	590.00
<b>Total Accounts Payable</b>	590.00
<b>Total Current Liabilities</b>	590.00
<b>Long Term Liabilities</b>	
Seed Loans - unsecured	2,105.68
<b>Total Long Term Liabilities</b>	2,105.68
<b>TOTAL LIABILITIES</b>	<b>2,695.68</b>
<b>NET ASSETS</b>	<b>4,593.47</b>
<b>EQUITY</b>	
Opening Bal Equity	-88.18
Retained Earnings	-55.55
Net Income	4,737.20
<b>TOTAL EQUITY</b>	<b>4,593.47</b>

**Pioneer Archers Inc.**  
**Profit & Loss**  
**June 2013**

	<b>Jun 13</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Medals</b>	
Sale of Medals	33.00
<b>Total Medals</b>	33.00
<b>Revenue</b>	
Donations	0.50
Fleching & Arrow Assembly	2.55
Revenue CnT	168.00
Revenue From Target Fees	175.00
Temporary Insurance	23.00
<b>Total Revenue</b>	369.05
<b>Sales</b>	167.95
<b>Social Club</b>	
Social Club Fees (TF)	38.00
<b>Total Social Club</b>	38.00
<b>Target Fees</b>	
Target Butt Replacement Program	380.00
Target Face Replacement Program	114.00
<b>Total Target Fees</b>	494.00
<b>Uniform Purchases</b>	21.00
<b>Total Income</b>	1,123.00
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	201.83
<b>Total COGS</b>	201.83
<b>Gross Profit</b>	921.17
<b>Expense</b>	
Accountancy fees	10.00
Club Funded Medals	33.00
Come N Try Maintainence	15.00
Entertainment expenses	
Social Club - Morning Tea	1.65
<b>Total Entertainment expenses</b>	1.65
General expenses	
Record Cards	59.00
General expenses - Other	2.00
<b>Total General expenses</b>	61.00
Uniforms	
Shirts	-0.60
Uniforms - Other	0.00
<b>Total Uniforms</b>	-0.60
<b>Total Expense</b>	120.05
<b>Net Ordinary Income</b>	801.12
<b>Net Income</b>	801.12